

**Upper Delaware Council
OPERATIONS COMMITTEE MEETING MINUTES
August 23, 2022**

Committee Members Present: Andy Boyar, Larry Richardson, Fred Peckham (Zoom), Jim Greier, Harold Roeder, Al Henry, Jeff Dexter, Ginny Dudko, Aaron Robinson.

Committee Members Absent:

Staff: Laurie Ramie, Kerry Engelhardt, Ashley Hall-Bagdonas

NPS Partner: Jessica Weinman- Chief of Facilities (Zoom), Cody Hendrix- Community & Land Use Planner

Guests: Bill Dudko- Town of Deepark Alternate

The UDC's Operations Committee held its monthly meeting at the UDC office in Narrowsburg on Tuesday, August 23, 2022. Chairperson Boyar called the meeting to order at 8:48 p.m.

Approval of the July 26, 2022 Meeting Minutes: A motion by Roeder seconded by Greier to approve the July 26, 2022 meeting minutes carried.

Executive Director's Report and Monthly Calendar: Due to the lateness of the meeting start time, Ramie offered members her written report to read at their leisure. If members have any questions, please direct them to her. She pointed people to the list of honorees for the 34th Annual River Valley Awards and noted the 9/9 reservation deadline for the 9/18 banquet, while thanking Boyar, Richardson, and Dudko for serving on the Awards Subcommittee who confirmed this slate.

Other: None.

New Business

FY 2022 Budget Surplus Status and Spending Proposals: Ramie read from a list she compiled of spending proposals. It included allocating certain amounts for projects including: Cellex Building Services to clean carpets, floors, windows, curtains, fix broken rods & pulleys, potential exterior flagpole bracket repair; pressure washing by Dan Wagner Window Cleaning; Grounds Landscaping by Leons Freddie of the Narrowsburg Beautification Group; Webcams for three desktop computers for videoconferences purchased by Chris Marshall, Lake Region Computers; River Corridor Maps (purchase of frames); 2022 River Valley Awards (printing of program booklets and plaques); Adobe Acrobat license for Engelhardt's laptop computer; pre-pay for heating oil; pre-pay for the Fall/Winter 2022 issue of "The Upper Delaware" newsletter; and staff performance bonuses as proposed by Personnel Subcommittee Chair Al Henry; with the balance of any funding left by 9/30 going to any overages for the River Clean-up Grants that are due for completion by 9/23, office supplies, and Litter Sweep supplies. A Motion by Henry, seconded by Dudko, for Ramie to implement the list of Fiscal Year 2022 Budget Surplus Expenditure Recommendations and provide updates if there are any major variations carried. Henry said that the UDC building's paint may need to be retouched after the 9/10 pressure washing and advised holding off on the pre-pays to see if that happens.

UDC Recommendation Letter to NPS for UPDE Superintendent Qualities: Ramie presented a draft letter to the NPS Director, Regional leaders, and federal representatives with UDC comments on the Upper Delaware Scenic and Recreational River Superintendent vacancy. Boyar said it was a good idea to offer the UDC's perspective on this. The letter will be forwarded to the 9/1 UDC meeting for action by the full Council.

Confirmation of Retaining Jason Ohliger as UDC Legal Services Consultant: A copy of the UDC's 8/12 confirmation letter to Jason Ohliger of Milford, PA accepting his bid for services on an as-needed basis effective immediately following an affirmative e-vote was included in the meeting packet. Ramie said that Ohliger had offered to attend a UDC meeting to introduce himself to the UDC as a new client and to see how the organization operates. He will attend the 9/1 full Council meeting.

Authorize \$4,700 Payment for Town of Tusten TAG 2022-01 (pending review): A Motion by Richardson seconded by Greier to approve the payment for Town of Tusten TAG 2022-01 carried.

Summary of Pending Bills 8/31/2022: A Motion by Henry seconded by Dexter to approve the bills and pay them in the normal fashion carried.

Financial Statement 8/22/2022: Boyar said the financial statement is offered for individual review.

Other: None.

Old Business

34th Annual UDC Family Raft Trip 8/7 Outcome: Ramie provided a press release on the 34th Annual UDC Family Raft Trip held on 8/7. The trip attracted 51 guests to paddle a scenic five-mile stretch of the Upper Delaware River from Skinners Falls to Narrowsburg.

UDC Social Media: Hall-Bagdonas said the accounts we reached were up by 21% this month on Instagram. We shared six posts including a few on the Get Trashed River Cleanup in Starlight, PA and our UDC raft trip. Staff has been considering it may be fun to do an easy photo contest like many partners have done such as Delaware Highlands Conservancy and Lackawaxen Township, perhaps using the theme: Land, Water, People.

Executive Session: A motion by Dudko seconded by Richardson to go into executive session at 9:08 p.m. to discuss personnel matters was carried. A motion by Dudko seconded by Greier to come out of executive session at 9:14 p.m. was carried. Henry said salaries were discussed and that the proposed recommendations will need to be approved by the full Council. Staff will include an Executive Session on the 9/1 UDC meeting agenda for the full Council to act on the committee's approval of staff performance bonuses.

Adjournment: A motion by Roeder seconded by Greier to adjourn the meeting at 9:15 p.m. carried.